



E-chx Account Number _____
 Company Name PsiNapse Technology

Employee Data

Employee# _____ System will assign the next available number if left blank.			
Last Name _____		First Name _____	
MI _____			
Address _____			
City, State Zip _____			
Social Security # _____		Hire Date _____	Birth Date _____
Branch _____		Dept _____	WC Code _____
Status: <input type="checkbox"/> W2 <input type="checkbox"/> EIC <input type="checkbox"/> 1099			
Pay Rate: _____ Hourly Rate or _____ Salary per payroll			
Fed Mar Status _____		# of Allowances _____	Additional \$ _____
Flat % _____			
State Mar Status _____		# of Allowances _____	Additional \$ _____
Flat % _____			
Employee will be taxed in the state identified in address above unless otherwise specified by client.			

Recurring Earnings/Deductions (per payroll)

Description		Amount	
Description		Amount	
Description		Amount	
Description		Amount	
Description		Amount	
Description		Amount	

Agency Check

Name		Case/Reference #	
Address		Check Type	
City, State Zip		Issue Frequency	

