



For Employees Working in San Francisco Only PROPOSITION F

What it means to you:

1. Covers all people employed in San Francisco.
2. Law requires employer to pay sick time for temporary employees.
3. The law went into effect on February 5, 2007.
4. Sick time begins accruing after 90 days of employment.
5. Requires that employees be given one hour of paid sick leave for every 30 hours worked, with accrual only in full-hour increments.
6. There is a cap of 72 hours at which point accrual stops until the employee uses some of the paid sick leave.
7. Sick time hours are carried over until cap hours are reached.
8. Unused sick time is not paid upon termination.
9. Paid sick leave will be taken at the employee's straight hourly rate
10. Employees are allowed to use sick leave to care for a family member.
11. Employees without a spouse or registered domestic partner are allowed to designate "one person as to whom the employee may use paid sick leave to aid or care for the person."
 - a. Employee must designate this person upon accrual.
 - b. If no person is designated, employees will be given an opportunity annually on February 5 to make or change a designation.

How to use your sick time:

1. Sick time accruals are shown on your pay stub.
2. When you are sick and want to be paid, call or email PsiNapse and specifically state the number of hours you need and for which days.
3. Sick time must be requested during the pay period in which you are sick. Any request for sick time to be used after the period has ended will be denied.
4. Sick time can only be used if you or a family member are sick or have a medical/dental appointment.

5700 Stoneridge Mall Rd, Suite 340 • Pleasanton, CA 94588

tel 925.225.0400 • fax 925.225.0600 • 1-877-PSITECK (774-8325)

www.psinapse.com
Staffing and Consulting